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| --- | --- | --- | --- | --- | --- | --- | --- |
| P-Tac cleaning post inspection (Inspect a minimum of 5 randomly located units) | | | | | | | |
| **The inspection needs to be performed by a Property manager and Cleaning company together** | | | | | | | |
|  |  |  |  |  |  |  |  |
|  |  | Room # | Room# | Room # | Room # | Room # | Comments - Notes |
| Did the PTAC Cleaning company use approved Coil cleaner, Sanitizer, and Drain pan treatment supplied to the property by ChemTron? | Yes/No |  |  |  |  |  |  |
| Was the inspection performed by a Property manager and Cleaning company together? | Yes both, No |  |  |  |  |  |  |
| Was each unit inspected removed from wall sleeve for observation? | Yes/No |  |  |  |  |  |  |
| Is the front cover and filters clean of any dust? | Yes/No |  |  |  |  |  |  |
| Is the Front (Evaporator) coil clean from any Dirt or Dust? | Yes/No |  |  |  |  |  |  |
| Is the supply fan clean from any dust? | Yes/No |  |  |  |  |  |  |
| Have the Drain pans been cleaned and whipped down? The exterior and interior side of the unit. | Yes/No |  |  |  |  |  |  |
| Is the Outside (Condenser) Coil and Fan clean from dirt and dust? | Yes/No |  |  |  |  |  |  |
| Was there a 3” (Green) drain pan treatment pad placed in the back area of the drain pan? Good for one year | Yes/No |  |  |  |  |  |  |
| Are the foam gaskets secure and in place on all four sides between the sleeve and PTAC. | Yes/No |  |  |  |  |  |  |
| Is the interior of the wall sleeves clean? | Yes/No |  |  |  |  |  |  |
| Were the units re-installed using all four screws for a tight fit? Clips are available to make all four screws work. | Yes/No |  |  |  |  |  |  |

Hotel name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Property signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Print name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_