*In order to provide you with the most competitive pricing, please take the time to provide all the following information:*

* How many rooms total at the property?
* What amount of king vs. double mattresses?
* Does this include box springs or just mattresses?
* What are the measurements of the existing mattress that are to be replaced?
* What is the timing for the project and is there a set schedule for completion of individual floors? If a set schedule, how many rooms are to be done each day?
* Is there an area where the old mattresses can be stored till they are picked up like a meeting room?
* Is there access for the semi tractor-trailer to park during pick up? Do you have a loading dock?
* Are we setting up new bed frames as well or are we to use the existing ones?
* Are there any new headboards that need to be installed? If so, are these simply attached to the bed frames or hung on the wall?
* Will the hotel allow for the service in occupied rooms? If you decide not to allow for service in occupied, please understand that this will extend how long the project takes and also increase the cost of project.
* Are there other trades working in the rooms at the same time? If so, how will this affect the bedding replacement?
* When will the new product arrive to the property?

* Please send pictures of the TWO mattress tag so we can confirm the material can be recycled.
* Do you have service elevators? Can we have exclusive use of either a service elevator or guest elevator during our service?